

3/13/2018

OWNER NAME
OWNER MAILING ADDRESS
South Bend, IN ZIP CODE

RE: ENVIRONMENTAL CLEANUP NOTICE

RECORD #: ENV-XX-XXXXX

PROPERTY ADDRESS: PROPERTY ADDRESS, South Bend, IN ZIP CODE

PARCEL #: XX-XX-XX-XXX-XXX.XXX-XXX

Dear Property Owner,

We need your help and cooperation in making South Bend a city that thrives. We noticed that your property was in violation of Section(s) 16-53, 16-59, 18-55, and/or

18-56(a) of the South Bend Municipal Code on the date below. Per Section(s) 16-55, 16-57, and/or 16-59 you are receiving this notice as the owner of record. Please

note that the following violation(s) are not permitted to exist on your property and should be **removed/cleaned up within 48 hours:**

Inspector: INSPECTOR NAME

Violation(s) Observed: DATE

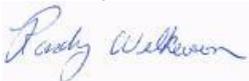
Type: Empty and Remove All Trash Containers

Location: Entire Lot

We know, and appreciate, that most people are able to get items cleaned up quickly. In hopes of closing out the case, the inspector will re-inspect the property after 10 days (pursuant to IC 36-1-6-2) to ensure everything has been cleaned.

If the item(s) have not been removed by then, our NEAT Crew will be assigned to clean it. Once cleaned, you will be invoiced for the cost of work performed, disposal fees and an administrative fee. Please note, the average clean up charge is \$240.00; charges may be substantial if there is a large amount of debris.

Thank you, in advance, for your cooperation and for being a good neighbor!



Randy Wilkerson
Director of Code Enforcement

NEXT STEP:

Remove/clean up items found in violation as well as any other litter/debris on the property.

Don't forget to notify any tenants about the violation(s).

Dial 311 for a Special Pickup

If you have a large item that needs picked up, please dial 311 to schedule a special pickup BEFORE placing items at curb or alley.

Trash Can Removal

Don't forget to remove all trash, recycling and yard waste bins from the curb after they have been emptied.

Failure to remove bins on the day of collection may result in a \$50 fine per day in violation.

Questions?

For more information, please visit our website: www.southbendin.gov/govern

[ment/department/code-enforcement](#)

You can also call us at 574-235-9486, and we'll be happy to help!